



PLANNING COMMISSION

WEDNESDAY, MAY 12, 2021

III. INFORMATIONAL

- A. City Council Action Minutes (April 5 & 19, 2021)
(No staff presentation)

City Council Meeting Action Minutes
April 5, 2021

City Council members present included:

Mayor Fitzgerald
Council President Akervall
Councilor Lehan
Councilor West
Councilor Linville

Jeanna Troha, Assistant City Manager
Beth Wolf, Senior Systems Analyst
Philip Bradford, Associate Planner
Kim Rybold, Senior Planner
Miranda Bateschell, Planning Director
Dan Pauly, Planning Manager
Cindy Luxhoj, Associate Planner
Andy Stone, IT Director
Zoe Monahan, Assistant to the City Manager
Chris Neamtzu, Community Development Director
Mike Nacrelli, Civil Engineer

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney
Kimberly Veliz, City Recorder

AGENDA ITEM	ACTIONS
WORK SESSION	
	START: 5:04 p.m.
A. Diversity, Equity and Inclusion Committee Bylaws	Council reviewed draft bylaws to establish the DEI Committee.
B. Town Center Streetscape Plan	Staff sought Council’s input on the Town Center Streetscape concept.
C. Frog Pond East and South Update	This item was presented on during the regular meeting.
REGULAR MEETING	
<u>Mayor’s Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
B. Volunteer Appreciation Month Proclamation	The Mayor read a proclamation declaring the month of April as Volunteer Appreciation Month.
C. 23 rd Consecutive Tree City USA Designation and Arbor Day Proclamation	Staff presented the Tree City USA designation staff report. The Mayor then read the 2021 Arbor Day proclamation.
<u>Communications</u>	
A. 2021 Oregon Urban & Community Forestry Award	Councilor Lehan received the 2021 Oregon Urban & Community Forestry Individual Award.
B. TVF&R State of the District	Tualatin Valley Fire & Rescue (TVF&R) Chief Weiss provided a PowerPoint on the state of the district.

<p><u>Consent Agenda</u></p> <p>A. <u>Resolution No. 2887</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Construction Contract With Braun Construction For The Old Farm Road Phase I Project (Capital Improvement Project #1500/2500/4500/7500).</p> <p>B. Minutes of the March 15, 2021 City Council meeting.</p>	<p>The Consent Agenda was approved 5-0.</p>
<p><u>New Business</u></p> <p>A. <u>Resolution No. 2888</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Execute A Professional Services Contract With Angelo Planning Group, Inc. For Frog Pond East And South Master Planning.</p>	<p>Resolution No. 2888 was adopted 5-0.</p>
<p><u>Continuing Business</u></p> <p>A. None.</p>	
<p><u>Public Hearing</u></p> <p>A. <u>Ordinance Nos. 847 & 848</u> Comprehensive Plan Amendment and Zone Map Amendment for Canyon Creek Subdivision</p>	<p>Council moved to continue Ordinance Nos. 847 and 848 to a date certain of April 19, 2021. Passed 5-0.</p>
<p><u>City Manager's Business</u></p>	<p>Councilors confirmed their availability for the May 14 and 15 Council Goal Setting.</p> <p>Informed Council of meetings staff had regarding the ice storm event.</p> <p>Shared staff would bring Council ideas and recommendations for uses of American Rescue Plan Act (ARPA) funds.</p>
<p><u>Legal Business</u></p>	<p>No report.</p>
<p>ADJOURN</p>	<p>9:22 p.m.</p>

City Council Meeting Action Minutes
April 19, 2021

City Council members present included:

Mayor Fitzgerald
Council President Akervall
Councilor Lehan - Excused
Councilor West
Councilor Linville

Kimberly Veliz, City Recorder
Beth Wolf, Senior Systems Analyst
Andy Stone, IT Director
Zoe Monahan, Assistant to the City Manager
Dan Pauly, Planning Manager
Dan Carlson, Building Official
Nancy Kraushaar, PE, Civil Engineer
Kerry Rappold, Natural Resources Manager
Dominique Huffman, Civil Engineer

Staff present included:

Bryan Cosgrove, City Manager
Barbara Jacobson, City Attorney

AGENDA ITEM	ACTIONS
WORK SESSION	
START: 5:01 p.m.	
A. Boeckman Dip Recommendation	Council was informed of Resolution No. 2890, which authorizes staff to proceed with the recommended design for the Boeckman Dip Project.
B. Middle Housing in Wilsonville Project	Staff shared progress on the City's Middle Housing Project.
C. Diversity, Equity and Inclusion Committee Bylaws	Council provided additional direction on bylaws drafted for the City's DEI Committee.
REGULAR MEETING	
<u>Mayor's Business</u>	
A. Upcoming Meetings	Upcoming meetings were announced by the Mayor as well as the regional meetings she attended on behalf of the City.
B. Earth Day Proclamation	The Mayor read a proclamation declaring the 22 day of April as Earth Day.
C. Bike Month Proclamation	The Mayor read a proclamation declaring the month of May as Bike Month in Wilsonville.
D. Building Safety Month Proclamation	The Mayor read a proclamation declaring the month of May as Building Safety Month in Wilsonville.
<u>Communications</u>	
A. Clackamas County Sheriff's Public Safety Levy	Clackamas County Sheriff's office presented on the public safety levy scheduled for a vote during the May 2021 election.

B. Metro Update	Metro Council President Peterson presented a summary of Metro's priorities to support metro area residents.
<u>Consent Agenda</u> A. <u>Resolution No. 2891</u> A Resolution Of The City Of Wilsonville Authorizing The City Manager To Extend The Professional Services Agreement With JayRay Ads & PR, Inc., For 'Explore Wilsonville' Tourism Promotion And Development And Destination Marketing Program. B. Minutes of the April 5, 2021 City Council Meeting.	The Consent Agenda was approved 4-0.
<u>New Business</u> A. <u>Resolution No. 2890</u> A Resolution Of The City Of Wilsonville Authorizing Staff To Proceed With The Recommended Design For The Boeckman Dip Project.	Resolution No. 2890 was adopted 4-0.
<u>Continuing Business</u> A. None.	
<u>Public Hearing</u> A. <u>Ordinance Nos. 847 & 848</u> Comprehensive Plan Amendment And Zone Map Amendment For Canyon Creek Subdivision.	Council moved to continue Ordinance Nos. 847 and 848 to a date certain of May 26, 2021 for a Special City Council meeting and first reading and a second reading on June 7, 2021. Passed 4-0.
<u>City Manager's Business</u>	No report.
<u>Legal Business</u>	No report.
ADJOURN	9:44 p.m.