Dial-A-Ride Steering Committee

MEETING MINUTES
TUESDAY, FEBRUARY 19, 2019
8:30 – 10:00 AM
Transit Training Room, SMART Administration Building

Committee Members Present: Marie Alaniz; Tom Cole; Josh Golston, Vice Chair; Kate Johnson, Chair; Priscilla Johnson; Sadie Wallenberg; Rob Wiesenthal

Committee Members Excused: Rose Case; Cindy Foster; Linda Howland; Mike Malchow-Hay; Chelsea Tschida

Staff Present: Dwight Brashear, Transit Director; Nicole Hendrix, Transit Management Analyst; Eric Loomis, Transit Operations Manager; Michelle Marston, Program Coordinator; Becky Vogt, Dispatcher; Elli Work, Grants and Programs Manager

Discussion Items:
A. The Committee introduced themselves and provided updates.
   a. Kate and Eric attended a Tualatin Aging Task Force meeting to discuss transportation services. TriMet, Washington County, City of Tualatin, and Ride Connection were all present. There are service efficiency opportunities for the 2X with TriMet service changes.

B. Meeting minutes from December unanimously approved with edits proposed by Rob.
   a. Rob made a motion to approve
   b. Motion seconded by Becky

C. Elli Work, SMART’s Grants and Programs Manager, gave a presentation on DAR funding sources (see meeting materials).
   a. SMART will receive an estimated one million annually from the Statewide Transportation Improvement Fund (STIF) - House Bill 2017.
   b. SMART receives federal apportionments known as formula funds. Funding goes toward bus shelter improvements, preventive

Minutes approved 3/25/19
maintenance (5307 fund), service for older adults and people with a disability (5310), and bus purchases (5339).

i. Kate asked if these funds could be used for other service providers like Lyft or Uber.
   1. Rob mentioned the use of taxicabs as well. Eric said SMART occasionally uses taxis but contracts are needed and there are grant agreement stipulations.
   2. Dwight expressed concern about the inability to handle customer service with funding third parties.
      a. Marie mentioned GoGoGrandparent as a good example of controlling quality of driver.

c. Most discussion focused on the State’s Special Transportation Fund (STF) that fund 40% of the DAR out-of-town medical service.
   i. The Governor’s budget did not include the STF. This means all projects funded currently by that program are at risk.
      1. Dwight stated that SMART can reallocate resources to keep out-of-town medical service if funding goes away; however, he is concerned for other small transportation providers.
   ii. Elli asked the Committee to develop a letter of support to include the STF in the budget. In addition, to write personal emails to the representatives on the Ways and Means Committee.
      1. Nicole mentioned a petition to gather signatures of support if need be.
      2. Kate asked if the Committee should visit the State Capitol. Elli said there is a Senior Day on May 9 that the Committee could attend. Eric said if there are enough people going, we could take a SMART bus there.
      3. Josh asked staff to develop a draft letter for the Committee to review. Kate asked that it include quantitative data (ridership) with a blend of qualitative (who we serve) data.

D. Other Discussion Items:
   a. Tom brought up the question of how to best engage the public. He put an article in Portera’s newsletter about the Committee but no one has reached out to him with questions or comments. Nicole said public outreach techniques would be covered at April’s meeting.
b. Tom asked why SMART operators aren’t on the Committee. Nicole replied that Becky, Tim, and Eric have all been/still drive for SMART.
c. Tom made a point that these early morning meetings are difficult to attend. Nicole and Marie responded that morning meetings would only be occasional to allow for Committee members who cannot attend afternoon meetings to participate in person.
d. Kate inquired about what questions to ask in the public survey. Nicole responded that the Committee would decide on topics to focus on for the survey at the next meeting.
   i. Rob wants to be involved in the survey development. The Committee will work together to develop it starting in May.

E. Timeline
   March: Develop preferences or areas of focus for public involvement
   April: Public outreach techniques and preparation
   May: Survey development
   June: Conduct public outreach
   July: City Council work session update
   August: Review outreach findings/blend with recommendations
   September/October: Final recommendation to Council

F. Meeting adjourned 9:45AM

Committee Actions Items:
- Review meetings minutes and send edits to Nicole
- Once draft letter of support is received from Elli, send your edits to Nicole
- Share DAR updates with constituents, friends, etc.
   - If at any time you have or receive comments you would like to include for the record, please send those to Nicole.

Staff Action Items:
- Develop draft letter of support for STF (Elli)
- Send Committee additional information on Senior Day at the Capitol (ten. May 9) (Elli)
- Update and maintain DAR webpage (Ongoing//Michelle and Nicole)

Next Meeting:
Monday, March 25, 2019
1:30 – 3:00 PM
SMART Administration Building
Dial-A-Ride Steering Committee Meeting
28879 SW Boberg Road, Wilsonville
February 19, 2019
8:30 – 10:00 AM

Agenda
8:30 – 8:40 Introductions/Updates (All)
8:40 – 8:45 Meeting Minutes (Hendrix)
8:45 – 9:15 DAR Funding Sources (Work)
9:15 – 9:30 Discussion (All)
9:30 – 9:40 Timeline/Next Steps (Loomis)
Agenda

- 8:30 – 8:40 Introductions/Updates (All)
- 8:40 – 8:45 Meeting Minutes (Hendrix)
- 8:45 – 9:15 DAR Funding Sources (Work)
- 9:15 – 9:30 Discussion (All)
- 9:30 – 9:40 Timeline/Next Steps (Loomis & Hendrix)
Introductions

- Introductions/Update
- Meeting Minutes DAR
- Funding Sources
- Discussion
- Timeline/Next Steps
• Introductions/Update
• **Meeting Minutes DAR**
• Funding Sources
• Discussion
• Timeline/Next Steps

Approve Last meeting’s Meeting Minutes
Funding Sources

• Elli Work, Grants and Programs Manager

• Introductions/Update
• Meeting Minutes DAR
• Funding Sources
• Discussion
• Timeline/Next Steps
Dial-a-Ride Resources Summary

- State Special Transportation Fund, $99,000
- Payroll Tax, $865,553
- Fare, $7,755
- County, $72,000

Introductions/Update
Meeting Minutes DAR
**Funding Sources**
Discussion
Timeline/Next Steps
## Program Performance Measures

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<tr>
<th>Measure</th>
<th>ADA Paratransit</th>
<th>General Public</th>
<th>Seniors (60+)</th>
<th>Out-of-Town</th>
<th>Senior Trips</th>
<th>Villebois Shopper Shuttle</th>
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Open Discussion

- Introductions/Update
- Meeting Minutes DAR
- Funding Sources
- Discussion
- Timeline/Next Steps
Timeline & Next Steps

- Introductions/Update
- Meeting Minutes DAR
- Funding Sources
- Discussion
- Timeline/Next Steps

You are here

NEXT STEPS
Dial-a-Ride Resources Summary

- State Special Transportation Fund, $99,000
- Payroll Tax, $865,553
- County, $72,000
- Fare, $7,755
Dial-a-Ride Cost Per Passenger Trip

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Cost per Passenger Trip by Program

- ADA Paratransit: $49.13
- General Public: $18.84
- Seniors (60+): $59.45
- Out-of-Town: $142.79
- Senior Trips: $22.79
- Villebois Shopper Shuttle: $4.56
- Total: $40.47

FY 15-16
FY 16-17
FY 17-18
Operating Cost by Program

- FY 15-16
- FY 16-17
- FY 17-18

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Talking Points
Special Transportation Fund (STF)

February 2019

- House Bill 2017, STIF, established a new dedicated source of funding for expanding public transportation service in Oregon.

- STIF funds do not support out of town medical dial-a-ride (DAR) service.

- The Special Transportation Fund (STF), allocated through TriMet, supports 40% of SMART’s Out-of-Town Medical program.

- The Governor’s 2019-21 Budget does not include the ten million-dollar General Fund appropriation for STF.

- DAR services for seniors and persons with disabilities across the state are in grave danger of being seriously reduced and even eliminated.

- SMART provides the most affordable and convenient transportation options for seniors and disabled Wilsonville residents to access medical facilities in the Portland metro area.

- Consider the adverse impact the defunding of STF will have on the most vulnerable populations.