

## From The Director's Office:

In November, the City completed its first year participation in the Energy Trust of Oregon's Strategic Energy Management (SEM) program. Over the past twelve months, staff has accomplished the following five SEM milestone events:



- ◆ Create an Energy Team which is called the “Energy Education Squad” (ESS) comprised of personnel from: Public Works/ Facilities- Matt Baker, Konnen Bell, Trevor Denfeld, and Delora Kerber; IT- Beth Wolf; Finance- Cricket Jones; City Administration- Lyanna Hoang; Library—Anne MacCraken; SMART/Fleet– Angelika Heidelberger; Parks– Dustin Schull. The ESS team created monthly energy challenges for to help educate staff on way to conserve energy.
- ◆ Update Performance Tracking via updating energy data, weather and other energy driver data inputs for each of the enrolled sites.
- ◆ Develop and enact an Energy Policy which identifies the City's goals for energy reduction. Document includes Policy mission, scope, goals and metrics along with the guiding principles.
- ◆ Create an Action Plan and completing at least half of the activities within Year 1 of the SEM enrollment year. For each of the enrolled sites, the ESS team performed a “treasure hunt” to identified energy savings opportunities for that building. Using this information, a value map identifying the potential level of energy savings versus the level of cost/effort to help prioritize the implementation of the projects.
- ◆ Demonstrate Executive Sponsor Engagement through participation in team meetings and promoting the SEM program through city-wide communication. As the Executive Sponsor of the City's SEM program, I participated in meetings, workshops and challenges.

An incentive payment of \$1000 was paid to the City for completion and approval of each of these milestone events. These funds will be used to complete additional energy saving projects.

Based on the success of Year 1 of the SEM program, the City is enrolling in the Year 2 SEM program.



**Best Regards,**

**Delora Kerber, Public Works Director**

## Utilities

### Accidents Happen!

A sewer manhole was damaged when industrial equipment inadvertently drove over the manhole, breaking the casting and allowing water to flow into the manhole. The Utilities sewer crew repaired the problem by excavating and removing the broken casting, then building a new concrete casting around the manhole, protecting the City's wastewater system from inadvertent contaminants.

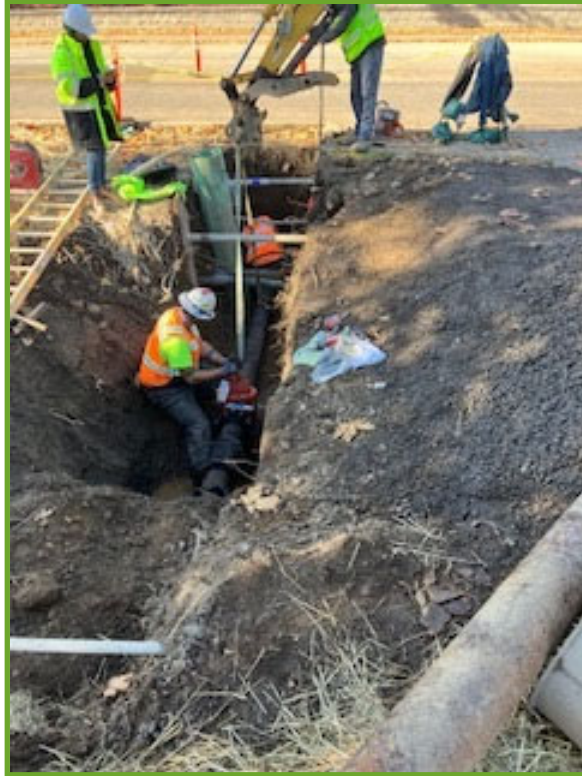




## Utilities

### Let's Work Together

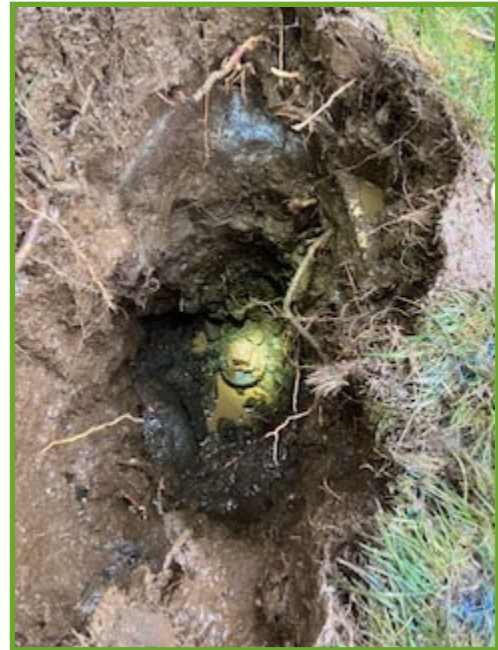
Utilities staff recently conducted an isolated shut down for the work being performed as part of the Willamette Water Supply project. Contractors were replacing a valve in the vicinity of Kinsman and Wilsonville Road. Utilities staff isolated sections of the main, shutting water off for several local businesses during the replacement. Staff stayed onsite for the duration of the work to oversee the installation and to restore water immediately upon completion of the work.



## Utilities

### Service Uninterrupted

Utilities Division staff recently worked at the former Rite Aid Distribution facility to replace their large two-inch water meter. The meter replacement required extensive coordination with the adjacent properties due to a lack of adjacent isolation valves. The initial plan called for two adjacent properties to have their water shut off for several hours to accomplish the project. After some research and extensive field investigation, staff were able to devise an alternative plan that allowed all the adjacent properties to remain in service during the replacement.

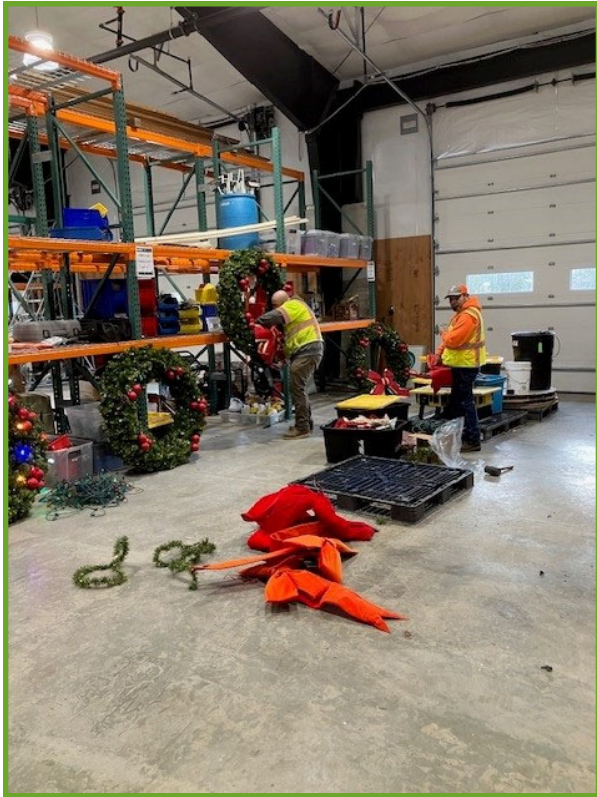




## Roads

### Season of Lights

The Roads teams are here to brighten up the holiday season with lights and décor around town. During these dark and chilly months the beautiful lights add joy to seasonal festivities and celebrations. Even walking the dog under the shiny lights seems a little more fun.





## Roads

### Trimming and Clean-up

The Roads team have been trimming city-owned trees to code height of 14 ft., a months long project to keep Wilsonville's trees healthy and safe. November's trimming focus was on Wilsonville Rd. and Boones Ferry Rd. Annual trimming helps prevent fallen limbs and visibility obstructions, as well as ensuring the trees are hardy when Spring arrives in a few months.



Occasionally trees will fall onto City-maintained streets and when that happens the Roads crew is ready to spring into action and remove the tree or limbs from the roadway. Remember, if a tree falls from private property, it is the responsibility of the property owner to manage cleanup and removal of debris from the fall once the roadway has been cleared.





## Roads & Stormwater

### Unbeleafable!

The Roads and Stormwater crews facilitated the annual Leaf Drop Off Day at City Hall on Saturday, November 23. Community members brought in over four (4) tons of leaves at the event!

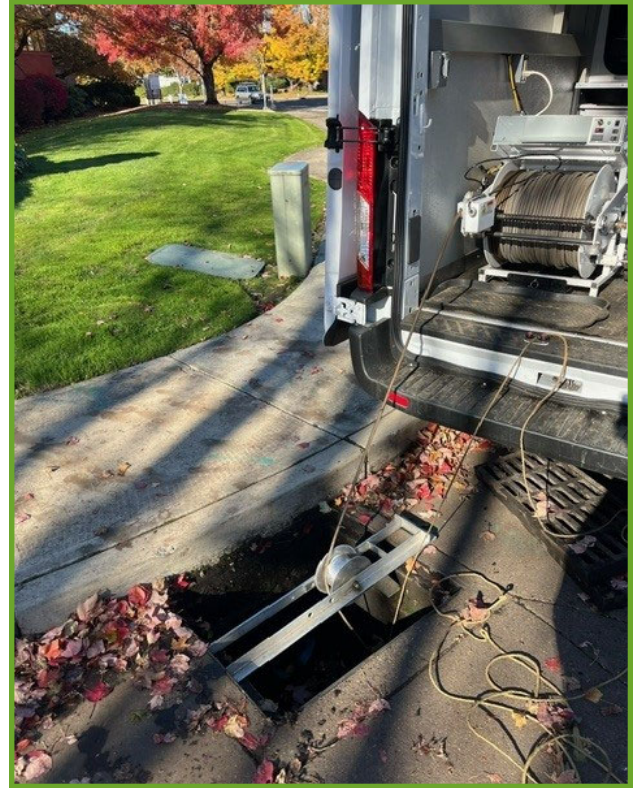
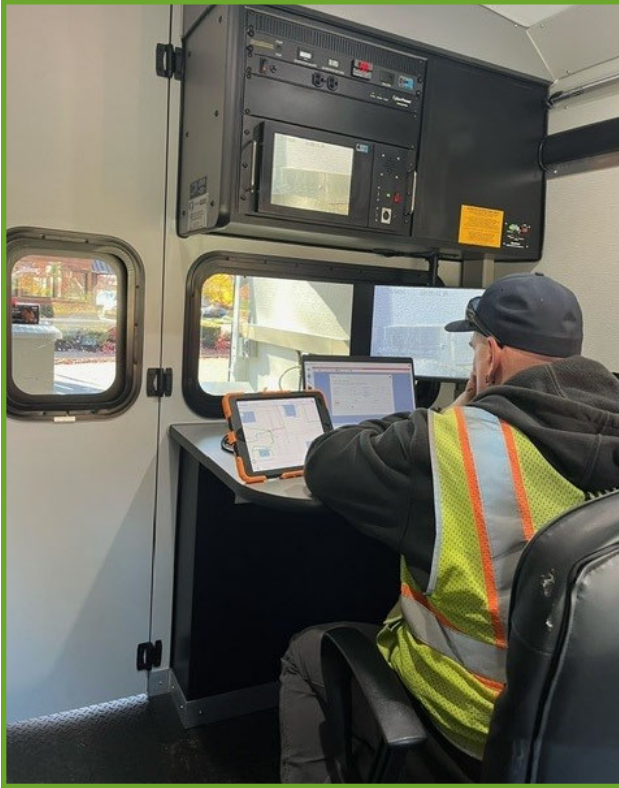




## Stormwater

### Candid Camera

In November the Stormwater team began their annual winter project inspecting and cleaning City storm lines using closed-circuit television (CCTV) and the combo truck. Video inspection of the storm drain lines is essential to preventing flooding during the rainy winter months and allows needed repairs to be pinpointed and attended to quickly.





## Stormwater

### Catch!

A catch basin repair on Commerce Circle required the combo truck, a versatile vehicle that can vacuum material or jet water, in the Public Works fleet. Catch basins keep the City moving by collecting rain and stormwater runoff, and separating debris from water. Water is diverted to the storm sewer system while the collected debris is regularly cleaned out by the Stormwater team.





## Facilities

### Short Term Leaves

The trees at the Police Department dropped all of their leaves at once, creating a beautiful golden carpet of detritus that needed attending to before rains fell. The Facilities team all helped out in clearing the leaves from the turf and preparing them to disappear by way of the leaf vacuum. A group effort to keep things tidy and sidewalks safe from slippery decomposing leaves.





## Facilities

### A Helping Hand

Facilities Maintenance technicians worked as a team to install and program an ADA door operator in Memorial Park. These complicated systems require patience and teamwork.



The Facilities Janitorial crew worked together training all team members on a floor scrubber. Having everyone trained on this efficient equipment allows the best use of resources and ensures any vacations or time off doesn't affect the quality of work performed by the team.





## Facilities

### Finishing Touches

The Facilities Grounds team put the finishing details and touches on holiday decorations at City Hall. We're ready for the official tree lighting on December 5, see you there!

