

RESOLUTION NO. 1923

A RESOLUTION OF THE CITY OF WILSONVILLE ESTABLISHING A YOUTH ADVISORY COUNCIL.

WHEREAS, the City Council seeks to provide services and representation for all residents in the City of Wilsonville; and

WHEREAS, Wilsonville's residents under the age of 18 make up 25% of the population or 4062 youth residents; and

WHEREAS, the Wilsonville City Council finds value in the representation of the youth in the community, through service learning opportunities such as a Youth Advisory Council; and

WHEREAS, the Youth Advisory Council has existed informally for five years with direction from the Recreation Coordinator; and

WHEREAS, the City Council wishes to formally recognize the value of a Youth Advisory Council for the community and its youth in representing the communities youth in civic matters.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

Section 1. Youth Advisory Council.

(1) A Youth Advisory Council is hereby created. The Youth Advisory Council shall consist of at most 20 members. At least 5 members of the Youth Advisory Council shall be residents of the City. Members may reside outside of the city limits but must reside within the boundaries of the West Linn-Wilsonville School Districts and/or reside within the city limits. Members shall apply to the Recreation Coordinator and be appointed with the consent of the Youth Advisory Council. Members may be removed by the Recreation Coordinator with the consent of the Youth Advisory Council. Members shall be appointed for a two year term.

(2) At its first meeting in May, the Youth Advisory Council shall elect a Chairperson and Vice Chairperson. The Chairperson shall preside at all meetings and work with the recreation coordinator on setting the agenda. The Vice Chairperson shall preside over the meetings in the event that the Chairperson is absent. The Secretary shall be responsible for recording the meeting notes, informing Youth Advisory Council members of upcoming meetings

and keep time during the meetings. The Treasurer will provide monthly financial reports and keep record of all financial transactions related to the Youth Advisory Council. Unless otherwise adopted by the Youth Advisory Council, *Robert's Rules of Order* shall govern the meetings. Youth Advisory Council members shall serve without pay but may be reimbursed for any expenses incurred in the discharge of their duties, within the approved city policies and with prior approval of the Community Services Director or his/her designee.

(3) Five members shall constitute a quorum.

(4) Youth Advisory Council members shall make every effort to attend all meetings. In the event that a member is absent from three meetings in any calendar year without either a pre-arranged excuse or an emergency, the Parks and Recreation Coordinator or his/her designee may recommend removal of said member

(5) The Council shall hold at least four meetings per year to conduct its business.

All meetings of the Council shall be open to the public.

Section 2. Purpose.

The purpose of the Youth Advisory Council shall be as follows:

1. To foster education, recreation and service opportunities for youth in the community.
2. To provide opportunities for youth to increase the social health and well being of the youth community in Wilsonville.
3. To advise the City Council on various policy matters which have been referred to them in regard to the provision of youth recreation facilities and services for the community.

Section 3. Youth Advisory Council Duties and Responsibilities.

The Youth Advisory Council may perform any one or more of the following:

1. Make recommendations on policies affecting recreation facilities and services for youth in the community.
2. Report quarterly to the City Council at their regularly scheduled meetings.
3. Enlist community interest in youth recreation and services.
4. Provide input to the City's Park and Recreation Board as to the implementation of youth recreation facilities and services.
5. Plan and provide recreation opportunities for youth.

6. Engage in such projects as may support the purposes, duties and responsibilities set forth herein.

Section 4. City Council Liaison:

The Mayor shall appoint one member of the City Council to act as liaison to the Youth Advisory Board and regularly attend Youth Advisory Council meetings.

Section 5. Advisor to the Youth Council:

The City's Recreation Coordinator or such other person as may be designated by the Community Services Director shall serve as the City's advisor to the Youth Advisory Council. The Youth Advisory Council's performance of any of the duties and responsibilities set forth above shall be overseen by the City's Recreation Coordinator, or the Director's designee, and shall be in accord with City policy.

Section 6. Effective Date.

This resolution is effective upon adoption.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 7th day of March, 2005 and filed with the Wilsonville City Recorder this date.



ALAN KIRK, COUNCIL PRSIDENT

ATTEST:



Sandra C. King, CMC, City Recorder

SUMMARY OF VOTES:

Mayor Charlotte Lehan	<u>Excused</u>
Council President Alan Kirk	<u>Yes</u>
Councilor Benny Holt	<u>Yes</u>
Councilor Sandra Scott-Tabb	<u>Yes</u>
Councilor Tim Knapp	<u>Yes</u>