

**RESOLUTION NO. 698**

**A RESOLUTION AUTHORIZING THE PURCHASE OF A CITY VEHICLE**

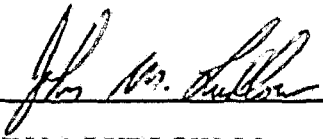
WHEREAS, the city staff has prepared a report on the above captioned subject which is attached hereto as Exhibit "A"; and

WHEREAS, the City Council has duly considered the subject and the recommendation(s) contained in the staff report; and

WHEREAS, interested parties, if any, have had an opportunity to be heard on the subject.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Wilsonville does hereby adopt the staff report attached hereto as Exhibit "A" with the recommendation(s) contained therein and further instructs that action appropriate to the recommendation(s) be taken.

ADOPTED by the City Council of the City of Wilsonville at a regular meeting thereof this 17th day of January, 1989, and filed with the Wilsonville City Recorder this same date.

  
\_\_\_\_\_  
JOHN M. LUDLOW, Mayor

ATTEST:

Vera A. Rojas

VERA A. ROJAS, City Recorder

SUMMARY of Votes:

Mayor Ludlow	<u>AYE</u>
Councilor Stark	<u>AYE</u>
Councilor Chandler	<u>ABSENT</u>
Councilor Clarke	<u>AYE</u>
Councilor Edwards	<u>AYE</u>

**ATTACHMENT "A"**

**COMMUNITY DEVELOPMENT DEPARTMENT**  
**MEMORANDUM**

**DATE:** JANUARY 12, 1989  
**TO:** HONORABLE MAYOR AND CITY COUNCILORS  
**THROUGH:** PETE WALL  
CITY MANAGER  
**FROM:** STEVE STARNER  
COMMUNITY DEVELOPMENT DIRECTOR  
**RE:** VEHICLE PURCHASE

As a component of the '88 - '89 budget, the fleet service fund included a capital outlay line item (#7102500) for the purchase of new equipment, (see Exhibit #1). The worksheet supporting the \$15,000 entry in that line item included the following:

	<b>Projected</b>	<b>Actual</b>
Five (5) Cubic Yard Dump Truck (48 month lease/purchase)	\$8500	Out for Bid
Vacuum Sweeper	\$800	\$630
Administrative Vehicle (Four-door Sedan)	\$7000	\$6938
Less Trade Existing Dump Truck	< \$1000 >	Out for Bid
Less Trade Existing Administrative Vehicle	< \$300 >	< \$990 >
<b>Total Line Item Entry</b>	<b>\$15,000</b>	

Following budget approval Fleet Maintenance Mechanic, Dave McKay, began soliciting dealerships for a favorable cost on a used, 4-door sedan. His attention was primarily directed toward Ford products as the current majority of the City's rolling fleet has been manufactured by Ford and the predominance of parts currently stocked in the City Shop is intended for use on Ford products.

Dave's recommendation was narrowed to two cars. Car #1 is a 1987 Taurus GL 4-door sedan with 21,379 miles on the odometer. Cost, \$8,800, (Exhibit #2). Car #2 is a 1988 Tempo GL 4-door sedan with 17,716 miles on the odometer. Cost, \$6,938, (Exhibit #3, note the initialed changes in selling price). With an allowance of \$990 for the city's 1980 Ford Fairmont, Car #2 compares very favorably with the funds allocated for the purpose of obtaining a used sedan.

The City's 1980 Ford Fairmont currently has an odometer reading of 76,862 miles. This vehicle has been used by city staff and authorized representatives to provide transportation to conferences, seminars and meetings. The administrative vehicle is also used on a regular basis to pick up mail and deliver packets for City councilors and commissioners. City staff receive 20 cents per mile when their own vehicle is used for city business. By using the

current administrative vehicle, the average cost per mile is approximately 4.3 cents. The EPA mileage rating for the 1988 Tempo indicates that the average cost per mile may drop to 3.15 cents due to an increase in fuel efficiency over the 1980 vehicle.

The average incidence of vehicle repair and service in the city fleet is two per year. The 1980 Fairmont has averaged 6.33 trips to the shop per year over the last three calendar years. The loss in reliability of service associated with the 1980 Fairmont has resulted in a loss of confidence with its use on extended trips when the potential savings over the use of private vehicles would be the greatest.

**Recommendation:**

Pass Resolution No. \_\_\_\_\_ and authorize the purchase of a used 1988 Ford Tempo, GL, 4-door sedan for an amount not to exceed \$6938. Furthermore, the purchase is contingent on receiving an allowance of \$990 for the City's 1980 Ford Fairmont.

ss:md

cc: Inter-Office Communication - CD

PREPARED: DECEMBER 21, 1988

DEPT: 090  
FLEET SERVICES

AS OF NOVEMBER 30, 1988

B 00

\*\*\*BUDGET CONTROL REPORT\*\*\*

FUND	LINE ITEM	DESCRIPTION	CUR MONTH TOTAL EXP	ANNUAL BUDGETED	YTD ACTUAL EXPENDED	YTD ENCUMBERED	YTD UNEXPENDED BALANCE	PERCENT EXPENDED BALANCE
12	6074000	OFFICE SUPPLIES	4.54	350.00	181.00	.00	169.00	52 %
12	6078000	JANITORIAL SUPPLIES	.00	.00	.00	.00	.00	999 %
12	6079000	GAS, LUBE, OIL AND DIESEL	690.55	9,500.00	7,893.45	.00	1,604.55	83 %
12	6080000	MILEAGE	.00	.00	.00	.00	.00	999 %
12	6081000	AUTOMOTIVE PARTS	150.00	5,000.00	2,788.80	270.00	1,941.20	61 %
		TOT. MATERIALS, SUPPLIES, SERV	1,077.31	56,099.00	30,111.52	1,071.34	24,916.12	56 %
		TOTAL MAT'L, SUPPLIES, SERVICE	1,077.31	56,099.00	30,111.52	1,071.34	24,916.12	56 %
CAPITAL OUTLAY								
12	7100300	OFFICE EQUIP. AND FURNITURE	.00	.00	.00	.00	.00	999 %
12	7100800	COMPUTER SYSTEM	.00	.00	.00	.00	.00	999 %
12	7102500	EQUIPMENT	.00	15,000.00	630.00	.00	14,370.00	04 %
12	7119000	TOOLS	.00	1,000.00	944.49	.00	55.51	94 %
12	7465100	YEARLY EQUIPMENT RESERVE	.00	.00	.00	.00	.00	999 %
		TOTAL CAPITAL OUTLAY	.00	16,000.00	1,574.49	.00	14,425.51	10 %
		TOTAL CAPITAL OUTLAY	.00	16,000.00	1,574.49	.00	14,425.51	10 %
TRANSFERS TO OTHER FUNDS								
12	9101000	TRANSFERS TO OTHER FUNDS	.00	.00	.00	.00	.00	999 %
12	9101100	TRANSFERS TO SEWER FUND (REG)	.00	.00	.00	.00	.00	999 %
		TOTAL TRANSFER TO OTHER FUNDS	.00	.00	.00	.00	.00	999 %
		TOTAL TRANSFER TO OTHER FUNDS	.00	.00	.00	.00	.00	999 %
CONTINGENCIES								
12	9210000	CONTINGENCIES	.00	3,051.00	.00	.00	3,051.00	00 %
		TOTAL CONTINGENCIES	.00	3,051.00	.00	.00	3,051.00	00 %
		TOTAL CONTINGENCIES	.00	3,051.00	.00	.00	3,051.00	00 %

EXHIBIT #1



EXHIB #2

"SATISFACTION IS OUR MAIN CONCERN"

12000 S. W. 66th AVE.

PHONE (503) 639-1131 / P.O. BOX 23970

TIGARD, OREGON 97223-0133

C a r # 1

1987 Ford Taurus GL 4 Door Sedan  
Serial # 1FABP50D6HG187340

White exterior with blue interior

4 Cylinder  
Auto Transmission  
Power Steering  
AM/FM Stereo with cassette  
Air Conditioning  
Tilt Steering Wheel  
Speed Control  
Outside Electric Remote Mirrors  
Intermittent Windshield Wipers  
Rear Window Defroster  
Digital Clock

21379 miles

USED CAR SAFETY INSPECTION  
(COR#1)

Tech No. 29

Date 10-12-72

Tech Signature: \_\_\_\_\_

Year	Make	Model	Vin Number	Lic. No.	Stock No.	RO No.
87	FORD	TAURUS	1FAB750D6H637340	NQ1074	881099?	51140

TEST DRIVE:

NOISE/VIBRATIONS/HARSHNESS X SPEEDO ✓

SPEEDO:

A/C ✓ GUAGES ✓ HEATER ✓ GLASS/MIRROR ✓

After 1st drive \_\_\_\_\_

After 2nd drive \_\_\_\_\_

STEERING ✓ BRAKES ✓ PARK BRAKE ✓ ENGINE ✓

TRANSMISSION ✓ 4 X 4 HUBS \_\_\_\_\_ TRANSFER CASE \_\_\_\_\_

EXTERIOR

- 1 Headlights ✓
- 2 Taillights ✓
- 3 Backup lights ✓
- 4 Turn Signals ✓
- 5 Brake lights ✓
- 6 Wipers ✓

INTERIOR

- 7 Handles Locks ✓
- 8 Dash lights ✓
- 9 Park Brake ✓
- 10 Horn ✓
- 11 Lighter ✓
- 12 Radio type ✓
- 13 Speakers ✓
- 14 Heater ✓
- 15 A/C ✓
- 16 Wiper/Washer ✓
- 17 Seat Adjust ✓
- 18 Knobs ✓
- 19 Clutch Operation ✓

TRUNK CHECK

- 20 Spare Tire ✓
- 21 Jack ✓
- 22 Leak ✓
- 23 Appearance ✓

UNDER HOOD

Compression Dry

1	2	3	4	5	6	7	8
130	130	125	135				

- 24 Belts ✓
- 25 Hoses ✓
- 26 Brake Fluid ✓
- 27 Power Steering Level ✓
- 28 Oil Level Condition ✓
- 29 Oil Filter ✓
- 30 Oil Leaks ✓
- 31 Air Filter X
- 32 Fuel Filter ✓
- 33 Tune Up X
- 34 Plug Wires ✓
- 35 Carburetor ✓
- 36 Coolent ✓
- 37 Battery ✓
- 38 Starter ✓
- 39 Charging System ✓
- 40 Auto Trans Level ✓
- 41 W/Washer ✓
- 42 Engine Noise ✓

UNDER VEHICLE

- 45 Trans Leak ✓
- 46 Transfer Case ✓
- 47 Differential ✓
- 48 U Joints ✓
- 49 Frame Damage ✓
- 50 Springs Shocks ✓
- 51 Wheel Bearings ✓
- 52 Alignments ✓
- 53 Oil Leaks ✓
- 54 Exhaust ✓

BRAKES

- Left Ft 45%
- Right Ft 45%
- Left Rear 65%
- Right Rear 65%

EMMISSION SYSTEM

- 55 Emmission Syt ✓
- 56 Smog Pump ✓
- 57 Cat.Converter ✓

✓ = OK  
X = NEEDS ATTN.



EXHIBIT #3

"SATISFACTION IS OUR MAIN CONCERN"

12000 S. W. 66th AVE.

PHONE (503) 639-1131 / P.O. BOX 23970

TIGARD, OREGON 97223-0133

C a r # 2

1988 Ford Tempo GL 4 Door Sedan  
Serial # 2FAPP36X4JB118073

White exterior with beige interior

4 Cylinder  
Automatic Transmission  
Power Steering  
Air Conditioning  
Tilt Wheel  
AM/FM Stereo Radio with Digital Clock  
Outside Electric Remote Mirrors  
Rear Window Defroster  
Intermittent Windshield Wipers

17716 miles



DEALER

74Z 996

2FAPP36X7JB147986

SUGGESTED RETAIL PRICE AMOUNT

	1988 TEMPO GL 4 DOOR SEDAN	8808:00	7951:24
	SPCL. DLR. ACCT. ADJ. CR.		376:24-
	TOTAL BASE VEHICLE	8808:00	7575:00 *
9L	OXFORD WHITE		
DD	SCARLET RED C/V BKT SEATS		
	SPECIAL VALUE PKG 226	1560:00	1325:80
572	.MANUAL CONTROL AIR CONDITIONER	INC	
133	.SPORT INSTRUMENT CLUSTER	INC	
963	.POWER LOCK GROUP	INC	
628	.DUAL ELECTRIC CONTROL MIRRORS	INC	
52Q	.TILT STEERING WHEEL	INC	
65M	.POLYCAST WHEELS	INC	
99X	2.3L EFI HSC 4 CYL. ENGINE	NC	NC
440	FLC AUTOMATIC TRANSAXLE	482:00	409:46
T72	P185/70R14 BSW TIRES	NC	NC
525	SPEED CONTROL	182:00	154:46
57Q	REAR WINDOW DEFROSTER	145:00	123:35
594	FRONT CENTER ARMREST	55:00	46:65
	SPCL. DLR. ACCT. ADJ. CR.		31:53-
	TOTAL VEHICLE & OPTIONS	11232:00	9603:19
	DESTINATION & DELIVERY	398:00	398:00
	TOTAL BEFORE DISCOUNTS	11630:00	10001:19
	**SPECIAL ADDED DISCOUNTS*	1373:00-	1167:19-
	TAG-RENT-A-CAR		
	/SERVICE LOANER		
	SCHEDULE A (MEMO) .00		
	<b>TOTAL FOR VEHICLE</b>	<b>10257:00</b>	
	05 U.S. GALS GAS - FACTORY		6:00
	FLEET INCENTIVE		850:00-
	BATCH-ID JA04000919 N RAF2F		
	SCHEDULE-B LEVEL		
	PRICE FILE KEY 170814P36		



12000 S. W. 66th AVE.  
TIGARD, OREGON 97223 16019  
PHONE (503) 639-1131

CITY OF WILSONVILLE

Date 10 JAN 1989  
97070

Purchaser CITY OF WILSONVILLE Phone WILSONVILLE  
Address 30000 SW TOWN CTR. LOOP City WILSONVILLE State OR

I hereby agree to purchase from you under the terms and conditions specified, the following:

Quantity	New Used	Year	Make	Cyl.	Line	Body Style	Trim
1	X	88	FORD	4	TEMPO	WHITE	
Stock No. 8910009		Serial No. 2FAPP36X7JE147986		License No.		WHITE	Roof
		10 JAN 1989					

Delivery of this purchase is to be made \_\_\_\_\_, 19\_\_\_\_, or as soon thereafter as possible. 10 JAN 1989

It is agreed, however, that neither you nor the Manufacturer will be liable for failure to effect delivery. Date Delivered \_\_\_\_\_

(Federal regulations require us to state the odometer mileage upon transfer of ownership. An inaccurate statement may make us liable for damages to our transferee, pursuant to 409 (a) of the Motor Vehicle Information and Cost Savings Act of 1972, Public Law 92-513.)

We state that the odometer mileage indicated on the vehicle described above is \_\_\_\_\_ MILES.

**TRANSFER INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS TRANSFEREE IS PART OF THIS CONTRACT. INFORMATION ON THE WINDOW FORM OVERRIDES ANY CONTRARY PROVISIONS IN THE CONTRACT OF SALE.**

SELLING PRICE	7997.00
LICENSE	31.50
1) TOTAL SELLING PRICE	8028.50

*EXCEPT SELECTION TO SERVICE*  
*CONDUCT "BUZZ" WHILE DRIVING, REPAIR PAINT*  
*L'W/B ON LEFT FRONT FLEWER*

LESS DOWN PAYMENT	(2) CASH	100	VPA
80	FORD	990.00	VE
YR. MODEL	ALLOWANCE		N/A
EQUIPMENT	PAY-OFF	990.00	
MILES	(3) NET EQUITY	990.00	
BALENCE DOWN	(4) TOTAL DOWN	990.00	

(5) TOTAL SELLING PRICE MINUS DOWN PAYMENT (1-4)	7038.50
(6) SERVICE POLICY	N/A
(7) DIFFERENCE (5+6)	6938
(8) LIFE/ACCIDENT/HEALTH	N/A
(9) UNPAID BALANCE (5+6+8)	6938
APR %	N/A
(10) FINANCE CHARGES	
(11) TOTAL OF PAYMENTS (9+10)	6938
DEFERRED	8028.50
(12) PAYMENT PRICE (1+6+8+10)	N/A

Buyer assumes responsibility for any difference in payoff in excess of amount shown below and authorizes dealer to increase the monthly payments and contract balance to cover the difference and finance charges thereon.

Delivery of this automobile is accepted by purchaser subject to credit approval by a financing institution and in the event of a credit report unacceptable to the financing institution, the purchaser will return the automobile here-in described immediately to the dealer.

Signature \_\_\_\_\_ 7038.50

Balance to be paid in \_\_\_\_\_ equal monthly payments of \$ \_\_\_\_\_ each, and also \$ \_\_\_\_\_ on \_\_\_\_\_, 19\_\_\_\_, including interest.

First Regular Payment to be made \_\_\_\_\_ Lein: \_\_\_\_\_

THIS IS AN OFFER ONLY, IT IS NOT BINDING UPON THE CUSTOMER OR DEALER UNTIL SIGNED BY THE CUSTOMER AND ACCEPTED BY THE MANAGER OR SALES MANAGER OR DEALER.

Accepted [Signature]  
(Authorized Signature)

Buyer's Approval [Signature]  
Buyer's Approval [Signature]  
Salesman's Signature \_\_\_\_\_