

RESOLUTION NO. 737

A RESOLUTION AUTHORIZING THE USE OF FACSIMILE SIGNATURES FOR SIGNING CHECKS DRAWN ON CITY OF WILSONVILLE CHECKING ACCOUNTS.

WHEREAS, ORS 294.120 sets forth the procedure for authorizing the use of facsimile signatures and

WHEREAS, the City of Wilsonville desires to use facsimile signatures for signing checks drawn on City of Wilsonville accounts and

WHEREAS, the Finance Director has developed a procedure assuring the internal controls necessary to safeguard the facsimile signatures,

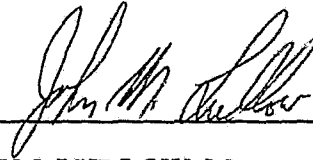
NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Wilsonville that facsimile signature plates containing the signatures of the Mayor of Wilsonville and the City Manager of Wilsonville are hereby authorized.

The Finance Director shall be responsible for assuring that the facsimile signature plates are safeguarded and used only for authorized signatures on checks for duly authorized expenditures which are accompanied by documents initialed by the Finance Director, City Manager or Administrative Assistant confirming the these expenditures are authorized.

In the absence of the Finance Director, the City Manager shall have control of the facsimile signature plates. In the absence of both the Finance

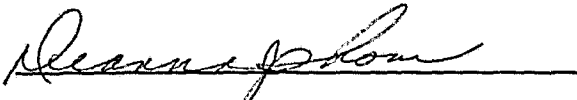
Director and the City Manager, the Administrative Assistant shall assume control of the facsimile signature plates.

ADOPTED by the City Council of the City of Wilsonville at a regular meeting thereof this 7th day of August, 1989, and filed with the Wilsonville City Recorder this same date.



JOHN M. LUDLOW, Mayor

ATTEST:



DEANNA J. THOM, City Recorder Pro-Tem

SUMMARY of Votes:

Mayor Ludlow	<u>AYE</u>
Councilor Dant	<u>AYE</u>
Councilor Chandler	<u>NAY</u>
Councilor Clarke	<u>AYE</u>
Councilor Edwards	<u>ABSENT</u>