

RESOLUTION NO. 852

A RESOLUTION APPROVING THE TRANSPORTATION AGREEMENT WITH LOAVES AND FISHES.

WHEREAS, the city staff has prepared a report on the above captioned subject which is attached hereto as Exhibit "A"; and

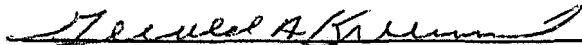
WHEREAS, the City Council has duly considered the subject and the recommendation(s) contained in the staff report; and

WHEREAS, interested parties, if any, have had an opportunity to be heard on the subject.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

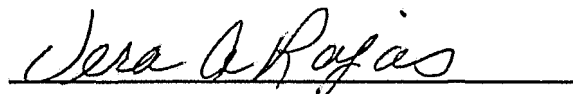
1. That the Wilsonville City Council does hereby adopt the staff report attached hereto as Exhibit "A", with the recommendation(s) contained therein and further instructs that action appropriate to the recommendation(s) be taken.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 1st day of July, 1991 and filed with the Wilsonville City Recorder this date.



GERALD A. KRUMMEL, Mayor

ATTEST:



VERA A. ROJAS, CMC. City Recorder

SUMMARY of Votes:

Mayor Krummel	<u>AYE</u>
Councilor Chandler	<u>AYE</u>
Councilor Carter	<u>AYE</u>
Councilor Lehan	<u>AYE</u>
Councilor Van Eck	<u>AYE</u>



City of
WILSONVILLE
in OREGON

30000 SW Town Center Loop E • PO Box 220
Wilsonville, OR 97070
(503) 682-1011

June 26, 1991

Exhibit "A"

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: TOM BARTHEL
ADMINISTRATIVE ANALYST

SUBJECT: LOAVES AND FISHES TRANSPORTATION AGREEMENT

Loaves & Fishes Centers, Inc. is facing a reduction in funding which will ultimately mean a reduction in transportation services for our Wilsonville Seniors unless we are able to provide relief. The estimates of the costs for providing assistance as set forth in the attached documentation provided by Loaves and Fishes Inc, is estimated to be \$11,441 which represents the operating costs for the Wilsonville Community Center's bus.

City staff has been in discussion with Loaves & Fishes for a period of time and has developed three alternative actions. These include:

1) Do nothing - One option is to deny assistance to the Loaves & Fishes organization. Simply stated, the need for senior services exists. In a letter from Mr. Robert Coltrane, Director of Operations (attached), the need is estimated to be over 6,000 riders per year. Not funding the service does not make the need go away. Because this is more than a quality of life issue (a necessity for some as Mr. Coltrane points out in his letter) and because seniors are an important segment of our community, staff would not recommend this option.

2) Assume the responsibility - The City of Wilsonville has a transit system which is currently providing a similar service. While the City's service and the Community Center's service are *similar*, they differ in one important aspect: dedication. In order for the service to be of use to either Loaves & Fishes or the City of Wilsonville, it must be dedicated to senior use, that is, senior functions must have a priority over all other uses. For the City to assume this responsibility would mean an increase in personnel, perhaps capital outlay and overhead costs which, when annualized, would exceed the deficit anticipated by the Loaves & Fishes agency. This situation then presents another alternative:

3) Share in the system's operation - One of the more efficient methods of reaching the shared goal of both the City of Wilsonville and Loaves & Fishes, Inc. to provide transportation services to the Wilsonville area seniors would be to share in the system's operation. Funds could be transferred by the City on an annual basis to the Center for operation of the transportation system; for which, the City could become a 'partner' in the management of the system. Each year the effectiveness of such an arrangement could be reviewed and subsequent actions taken to assure that our seniors are able to maintain the quality of life they have come to expect in Wilsonville as far as their transportation needs are concerned.

RECOMMENDATION: Adopt option #3 and direct staff to enter into contract negotiations with Loaves and Fishes for the transfer of funds and the development of a one-year co-operative agreement to provide transportation services at an amount not to exceed the deficit estimate of \$11,441.

LOAVES & FISHES CENTERS, INC.
 Clackamas Transportation Analysis
 FY 90-91: Wilsonville

03/20/91

	1990-91 TRANSPORTATION BUDGET			90-91 DIRECT COSTS		FY 91-92 Transportation Projection
	Base Budget	% Allocated to Trans.	Transpo. Portion	6 month Actual	Annualized Actual	
SERVICE LEVELS:						
Number of Rides			6,372	2,121	4,242	
REVENUE:						
Tri-Met						
Title III-B			\$7,500	\$7,709	\$7,709	\$4,000
Van Donation			1,200	455	909	955
Guardian Properties				0	0	0
City of West Linn				0	0	0
Endowment			175	0	175	193
TOTAL REVENUE			\$8,875	\$8,163	\$8,793	\$5,148
EXPENSE:						
<u>Compensation:</u>						
Center Director	\$22,176	5%	1,059	\$0	\$0	\$0
Caterperson	8,331	0%	0	0	0	0
Client Services	8,844	0%	0	0	0	0
Janitor	5,419	0%	0	0	0	0
Bldg Monitor	2,710	0%	0	0	0	0
Driver(s)	10,190	100%	10,190	5,417	10,834	10,512
TOTAL COMPENSATION	\$57,670	20%	\$11,249	\$5,417	\$10,834	\$10,512
<u>Other Program Costs:</u>						
Gas and Oil	\$2,303	100%	\$2,303	\$897	\$1,794	\$1,902
Vehicle Maintenance	500	100%	500	0	500	900
Vehicle Insurance	4,000	100%	4,000	1,040	3,119	3,275
Center Overhead	16,953	20%	3,307	0	0	0
Central Overhead	22,620	20%	4,412	0	0	0
TOTAL OTHER COSTS			\$14,522	\$1,937	\$5,413	\$6,077
TOTAL EXPENSE			\$25,771	\$7,354	\$16,247	\$16,589
SURPLUS/DEFICIT *			(\$16,896)		(\$7,454)	(\$11,441)

* Deficit or (\$.....)ed number refers to amount of subsidy required by Center/L&F for program

ACT =

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MEMORANDUM

FINANCE DEPT

TO: TOM BARTHEL, ADMINISTRATIVE ANALYST
FROM: RAY SHORTEN, FINANCE DIRECTOR *RS*
DATE: JUNE 27, 1991
RE: OPTION TO ACCOMMODATE POSSIBLE PAYMENT TO LOAVES
AND FISHES TO OPERATE THEIR BUS IN FY 91-92

It is my understanding that you may want the Transit System to help fund the operation of the bus for the Loaves and Fishes organization during the FY 91-92. I also understand you estimate this total amount may be \$11,500.00.

Once this determination has been made to do this, I would recommend you take a request to City Council for approval to transfer spending authority in the amount of \$11,500.00 from the Transit Fund Contingencies line item to the Transit Fund Other Contractual Services line item.

This transfer amount would be approximately 6.07% of the total allowable transfer from contingencies in the Fund, and would be an option of achieving this function.