

**RESOLUTION NO. 2821**

**A RESOLUTION AUTHORIZING A SUPPLEMENTAL BUDGET  
ADJUSTMENT FOR FISCAL YEAR 2019-20.**

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2019-20 by Resolution No. 2750; and,

WHEREAS, certain expenditures are expected to exceed the original adopted budget in some of the City's funds and budgetary transfers are necessary within these funds to provide adequate appropriation levels to expend the unforeseen costs; and,

WHEREAS, ORS 294.463 provides that a city may adjust appropriations within appropriation categories provided the enabling resolution states the need for the adjustment, purpose of the expenditure and corresponding amount of appropriation; and,

WHEREAS, all transfers from contingencies within the fiscal year to date that exceed fifteen percent (15%) of the fund's total appropriations, are included in the supplemental budget adjustment request; and,

WHEREAS, all expenditure transfers within the fiscal year to date in aggregate exceed ten percent (10%) of the fund's total expenditures, are included in the supplemental budget adjustment request; and,

WHEREAS, consistent with local budget law and based upon the foregoing, the staff report in this matter and public hearing input, the public interest is served in the proposed supplemental budget adjustment,

WHEREAS, to facilitate clarification of the adjustments in this resolution, Attachment A to this resolution provides a summary by fund of the appropriation categories affected by the proposed transfer of budget appropriation and the purpose of the expenditure.

**NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:**

The City amends and adjusts the estimated revenues and appropriations within the funds and categories delineated and set forth in Attachment A, attached hereto and incorporated by reference herein as if fully set forth.

This resolution becomes effective upon adoption.

ADOPTED by the City Council of the City of Wilsonville at a regular meeting thereof this 15<sup>th</sup> day of June and filed with Wilsonville City Recorder this same date.

DocuSigned by:  
*Tim Knapp*  
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Tim Knapp, Mayor

ATTEST:

DocuSigned by:  
*Kimberly Veliz*  
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Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Mayor Knapp	Yes
Council President Akervall	Yes
Councilor Lehan	Yes
Councilor West	Yes
Councilor Linville	Yes

Attachment:

A. Need, Purpose And Amount: Detail By Fund & Category

## ATTACHMENT A

### NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
<b>General Fund</b>			
<b>Resources</b>			
Interfund Transfers	\$ (3,817,812)	\$ (73,823)	\$ (3,891,635)
Other Revenue	\$ (9,569,070)	\$ (27,177)	\$ (9,596,247)
All other resources	(32,229,090)	-	(32,229,090)
total increase in resources	(45,615,972)	(101,000)	(45,716,972)
<b>Requirements</b>			
Administration	\$ 2,131,424	\$ (15,000)	\$ 2,116,424
Finance	3,362,181	(15,000)	3,347,181
Information systems/GIS	1,279,490	(15,000)	1,264,490
Human Resources	880,052	(10,000)	870,052
Public Works Administrations	727,304	200,000	927,304
Parks & Recreation General Services	1,713,320	(15,000)	1,698,320
Library	2,199,781	(15,000)	2,184,781
Municipal Court	233,535	(4,000)	229,535
Police	5,291,589	(10,000)	5,281,589
All other requirements	27,797,296	-	27,797,296
Net change in requirements	\$ 45,615,972	\$ 101,000	\$ 45,716,972
<p>The primary budget request is directly related to the City's COVID 19 response and the expenses incurred. The Interfund Transfers In represents the amount due from other operating funds for their share of the expenses. The Other Revenue line item reflects a grant received to help defer the costs incurred. The reduction in operating programs reflect the reductions in budget to fund the additional costs incurred. All costs incurred have been reported in the Public Works Administration operating budget, which is responsible for Emergency Operations Management expenses. A net zero transfer will reflect the increase/decrease of funding for the 5 Year and Annual CIP Budget Development and the Parks CIP Closeout from Prior Year capital projects.</p>			
<b>Building Fund</b>			
Interfund transfers	\$ 936,604	\$ 2,500	\$ 939,104
Contingency	1,276,358	(2,500)	1,273,858
All other requirements	1,030,509	-	1,030,509
Net change in requirements	\$ 3,243,471	\$ -	\$ 3,243,471
Increases to the Interfund Transfers reflects the program share of COVID-19 responses expenses.			
<b>Community Development Fund</b>			
Interfund transfers	\$ (3,201,704)	\$ (1,200)	\$ (3,202,904)
Charges for services	(55,165)	(1,800)	(56,965)
All other resources	(4,306,280)	-	(4,306,280)
total increase in resources	(7,563,149)	(3,000)	(7,566,149)
Interfund transfers	\$ 581,628	\$ 2,323	\$ 583,951
Contingency	1,743,723	677	1,744,400
All other requirements	5,237,798	-	5,237,798
Net change in requirements	\$ 7,563,149	\$ 3,000	\$ 7,566,149
Interfund transfers revenue increase reflects additional resources for project management fees on capital improvement projects. Increases to the Interfund Transfers reflects the program share of COVID-19 responses expenses.			
<b>Road Operating Fund</b>			
Interfund transfers	\$ 1,537,030	\$ 14,454	\$ 1,551,484
Contingency	729,414	(14,454)	714,960
All other requirements	1,222,621	-	1,222,621
Net change in requirements	\$ 3,489,065	\$ -	\$ 3,489,065
Interfund transfer requirements reflect funding of the following capital improvement projects: Tooze Rd and Exit 283 Congestion Improvements.			

## ATTACHMENT A

### NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
<b>Transit Fund</b>			
Interfund transfers	\$ 637,912	\$ 50,000	\$ 687,912
Contingency	2,062,580	(50,000)	2,012,580
All other requirements	10,786,965	-	10,786,965
Net change in requirements	\$ 13,487,457	\$ -	\$ 13,487,457
Increases to the Interfund Transfers reflects the program share of COVID-19 responses expenses.			
<b>Water Operating Fund</b>			
Interfund Transfers	\$ 4,344,613	\$ 6,500	\$ 4,351,113
Debt Service	1,870,000	725,000	2,595,000
Contingency	13,086,170	(731,500)	12,354,670
All other requirements	6,565,272	-	6,565,272
Net change in requirements	\$ 25,866,055	\$ -	\$ 25,866,055
Increases to the Interfund Transfers reflects the program share of COVID-19 responses expenses. An increase in Debt Service recognizes the defeasance of long term debt. A net zero transfer will reflect the increase/decrease of funding for the requirements reflect funding for the following capital improvement projects: 5 Year and Annual CIP Budget Design and Development and Annual Project Design and Development.			
<b>Sewer Operating Fund</b>			
Interfund Transfers	\$ 4,162,436	\$ 6,500	\$ 4,168,936
Contingency	12,422,123	(6,500)	12,415,623
All other requirements	7,778,485	-	7,778,485
Net change in requirements	\$ 24,363,044	\$ -	\$ 24,363,044
Increases to the Interfund Transfers reflects the program share of COVID-19 responses expenses.			
<b>Stormwater Operating Fund</b>			
Interfund transfers	\$ 4,040,765	\$ 6,000	\$ 4,046,765
Contingency	268,813	(6,000)	262,813
All other requirements	1,602,333	-	1,602,333
Net change in requirements	\$ 5,911,911	\$ -	\$ 5,911,911
Increases to the Interfund Transfers reflects the program share of COVID-19 responses expenses. A net zero transfer will reflect the increase/decrease of funding for the requirements reflect funding for the Willamette River Outfall and Coffee Creek/Commerce Circle Stormwater facility CIP projects.			
<b>Water Capital Projects Fund</b>			
Interfund transfers	\$ (1,900,519)	\$ -	\$ (1,181,792)
All other resources	(6,992,198)	-	(66,121)
Total increase in resources	\$ (8,892,717)	\$ -	\$ (1,247,913)
Water capital projects	7,193,213	-	7,193,213
Interfund Transfers	89,516	-	89,516
Contingency	804,338	-	804,338
Net change in requirements	\$ 8,087,067	\$ -	\$ 8,087,067
A net zero transfer will reflect the increase/decrease of funding for the requirements reflect funding for the following capital improvement projects: 5 Year and Annual CIP Budget Design and Development and Annual Project Design and Development.			
<b>Streets Capital Projects Fund</b>			
Interfund transfers	\$ (12,977,648)	\$ (27,200)	\$ (5,539,405)
All other resources	(1,567,612)	-	(1,266,459)
Total increase in resources	\$ (14,545,260)	\$ (27,200)	\$ (6,805,864)
Streets capital projects	12,563,557	26,000	12,589,557
Interfund Transfers	847,193	1,200	848,393
Contingency	1,134,510	-	1,134,510
Net change in requirements	\$ 14,545,260	\$ 27,200	\$ 14,572,460
The interfund transfers and the corresponding requirements for street capital projects and transfers to other funds is for the following projects: Tooze Road and and Exit 283 Congestion Improvements.			

## ATTACHMENT A

### NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
<b>Stormwater Capital Projects Fund</b>			
Interfund transfers	\$ (4,521,532)	\$ -	\$ (5,539,405)
Beginning fund balance	(224,605)	-	(224,605)
All other resources	(6,018)	-	(1,266,459)
Total increase in resources	<u>\$ (4,752,155)</u>	<u>\$ -</u>	<u>\$ (7,030,469)</u>
Stormwater capital projects	\$ 4,025,576	\$ -	\$ 4,025,576
Interfund Transfers	449,847	-	449,847
Contingency	276,732	-	276,732
Net change in requirements	<u>\$ 4,752,155</u>	<u>\$ -</u>	<u>\$ 4,752,155</u>
A net zero transfer will reflect the increase/decrease of funding for the requirements reflect funding for the following capital improvement projects: Willamette River Outfalls and Coffee Creek and Commerce Circle Stormwater Facility.			
<b>Parks Capital Projects Fund</b>			
Interfund transfers	\$ (5,381,124)	\$ -	\$ (4,033,579)
All other resources	(202,005)	-	(16,578)
Total increase in resources	<u>\$ (5,583,129)</u>	<u>\$ -</u>	<u>\$ (4,050,157)</u>
Parks capital projects	\$ 4,869,760	\$ -	\$ 4,869,760
Interfund Transfers	463,176	-	463,176
Contingency	250,193	-	250,193
Net change in requirements	<u>\$ 5,583,129</u>	<u>\$ -</u>	<u>\$ 5,583,129</u>
A net zero transfer will reflect the increase/decrease of funding for the requirements reflect funding for the following capital improvement projects: 5 Year and Annual CIP Budget Development and Early Planning - Future Parks Projects.			
<b>Roads SDC Fund</b>			
Interfund Transfers	\$ 38,829	\$ 12,746	\$ 51,575
Contingency	5,939,892	(12,746)	5,927,146
Materials and Services	1,777,519	-	1,777,519
Net change in requirements	<u>\$ 7,756,240</u>	<u>\$ -</u>	<u>\$ 7,756,240</u>
The transfer to other funds is for the following projects: Tooze Rd and Exit 283 Congestion Improvement projects.			
<b>Stormwater SDC</b>			
Interfund Transfers	\$ 6,207	\$ -	\$ 6,207
Contingency	1,348,284	-	1,348,284
Materials and Services	2,153,301	-	2,153,301
Net change in requirements	<u>\$ 3,507,792</u>	<u>\$ -</u>	<u>\$ 3,507,792</u>
A net zero transfer will reflect the increase/decrease of funding for the requirements reflect funding for the following capital improvements projects: Willamette River Outfalls and Coffee Creek & Commerce Circle Stormwater Facility.			
<b>Parks SDC Fund</b>			
Interfund Transfers	\$ 16,546	\$ -	\$ 16,546
Contingency	4,657,113	-	4,657,113
Materials and Services	1,061,500	-	1,061,500
Net change in requirements	<u>\$ 5,735,159</u>	<u>\$ -</u>	<u>\$ 5,735,159</u>
A net zero transfer will reflect the increase/decrease of funding for the requirements reflect funding for the following capital improvements projects: 5 Year and Annual CIP Budget Development and Early Planning - Future Parks Projects.			